

**WALL OF FAME SELECTION CRITERIA  
EMPLOYEE AWARD**

1. The nominations shall consist of a completed nomination form available upon request from the Superintendent's Office at Loup City High School or from the Loup City Public School's website. The Selection Committee may request additional information about the nominee.
2. Nominations shall be kept on file by the Selection Committee to be considered each subsequent year. The nominations will be due by April 1<sup>st</sup> of each year.
3. In order to qualify as a candidate for the Wall of Fame Employee Award, the individual must have been an employee of Loup City Public Schools or feeder schools. An employee is defined as any administrator, board member, certified staff (educator), or classified staff (aide, bus driver, cook, custodian, secretary, etc.).
4. It must be at least five years since the person ceased their employment with the district and/or its feeder schools to be eligible for consideration.
5. The nominee must have worked at least five years for the district and/or its feeder schools to be eligible. A unanimous vote of the entire selection committee can over-ride the length of employment requirement.
6. The nominee will have exhibited good citizenship, demonstrated outstanding leadership, and high moral character. The contribution may be in any of the following areas: academics, extra-curricular activities, job role responsibilities and performance, or a major contribution to society.
7. Records shall be kept, consisting of a resume and, if available, a picture of all individuals selected for the Alumni Award. These records will be kept with the Alumni Association records in the Superintendent's Office.
8. A nominee must receive at least two-thirds vote from the entire selection committee to be honored. In the event more than the number eligible receive the two-thirds vote, each selection committee member will rank those receiving the two-thirds vote, with number "one" being their top nominee. The person(s) with the lowest numerical score will be the one(s) honored on the Wall of Fame.
9. A nomination that is not chosen will be left on file for five years.