

- I. TITLE:** Nebraska Standards Coordinator
- II. QUALIFICATIONS:**
- 1) Employed as a teacher by the Loup City Schools
 - 2) Knowledge of basic curriculum development, Nebraska Standards, and effective assessment practices.
 - 3) Strong organizational skills and abilities to bring people to consensus.
- III. REPORTS TO:** Building Principals
- IV. JOB GOAL:** The coordinator will provide leadership for the district in the implementation of the Nebraska Standards for all subject areas and be responsible for related state reports. The coordinator will receive secretarial assistance from the Supt./K-6 Secretary.
- V. PERFORMANCE RESPONSIBILITIES:**
- 1) Annually define and revise district subject area plans as needed.
 - 2) Attend relevant state meetings and workshops related to the standards.
 - 3) Define and revise school assessment plans for the district and assist and direct teachers in creating effective assessment practices.
 - 4) Monitor and record assessment results for the district through ESU 10 software.
 - 5) Train teachers and staff on the implementation of the standards, related software, and current developments related to the standards.
 - 6) Prepare school portfolio and reports as per State Department requirements.
 - 7) Assist Title I staff in getting required scores by Title VI needed.
 - 8) Report district progress.

All other district-related duties as assigned by supervisor

ESSENTIAL FUNCTION: Regular and reliable attendance is an essential function of the job.

TERMS OF EMPLOYMENT: Terms of employment defined by school board policy. One class period will be given in lieu of a class or Study Hall. Extended time in the summer is an expectation to complete end of year report.

EVALUATION: Done by the principals.