

- I. TITLE:** **Bus Driver**
- II. QUALIFICATIONS:**
1. Valid CDL Bus Drivers License.
 2. Good driving record and previous professional driving preferred.
 3. Mechanical experience helpful.
 4. Drug and Alcohol free.
 5. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.
- III. REPORTS TO:** Transportation Supervisor/Superintendent
- IV. JOB GOAL:** To provide safe transportation for students of the District.
- V. PERFORMANCE RESPONSIBILITIES:**
1. Keeps to assigned schedule and assists in determining routes.
 2. Obeys traffic laws and policies of the school.
 3. Observes and promotes proper safety regulations for students.
 4. Maintains proper discipline.
 5. Maintains effective communication with administration, teachers, students, parents, and fellow workers.
 6. Keeps vehicles clean and safe.
 7. Attends periodic bus driver's meetings.
 8. Meets deadlines for requested information and reports.
 9. Maintains proper bus records and required by district.
 10. Conducts pre-trip inspections and periodic maintenance inspections.
 11. Recommends bus maintenance and repairs and promotes cost effectiveness.
 12. Reports road conditions that need attention to supervisor.

All other district-related duties as assigned by supervisor

ESSENTIAL FUNCTION: **Regular and reliable attendance is an essential function of the job.**

TERMS OF EMPLOYMENT: Salary to determined by the Board of Education

EVALUATION: Performance of this job will be evaluated annually be the Superintendent of Schools and the Transportation Supervisor.